



DIRECT DEBIT FORM

For current or returning members

MEMBER'S DETAILS

Member's name

Membership no.

GOC no.

Contact no.

Email

DIRECT DEBIT MANDATE

If you wish to pay by Direct Debit please complete this section. Please note that we cannot start an annual Direct Debit until the beginning of the new year (1st January). In all cases we need at least one month's notice to set up the arrangements with your bank.



Instruction to your bank or building society to pay by Direct Debit



Originator's identification no.

4. Bank/building society account no.

5. Membership no. (for office use only)

6. Instructions to your bank or building society
Direct Debit frequency (please tick box)* Annual Quarterly Monthly

*If you do not tick a box, we will collect monthly payments. If you miss the DD deadline, your missed payment will be added to the next month's payment.

Please pay Association of Optometrists by Direct Debit from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Association of Optometrists and, if so, details will be passed electronically to my bank/building society.

Please complete the form and return it to: Association of Optometrists, 2 Woodbridge Street, London, EC1R 0DG

1. Name and full postal address of your bank/building society

To: the manager	Bank or building society
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
Postcode <input type="text"/>	

2. Name(s) of account holder(s)

3. Branch sort code

Signature(s)

Date

Banks and building societies may not accept Direct Debit instructions for some types of accounts



THE DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, AOP will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request AOP to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by AOP or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when AOP asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.