



The Salmon of Knowledge, Donegall Quay, Belfast.

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HOSPITAL OPTOMETRISTS ANNUAL CONFERENCE

Crowne Plaza Hotel
BELFAST

8th – 10th November 2019

POSTER GUIDELINES

Association of Optometrists
45th Hospital Optometrists Annual Conference

POSTER EXHIBITION - NOTES FOR PRESENTERS

Poster presentations on any topic related to hospital optometry are invited.
This may include clinical, research, audit, service delivery / improvement, management issues etc.

Format & Size

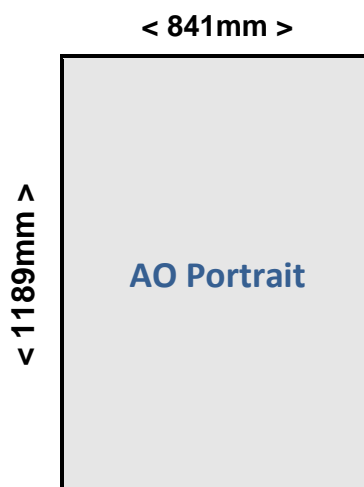
The maximum permitted size of each poster is:
1189mm Vertically & 841mm Horizontally

This is standard AO size paper

A style using subheadings such as:

- Introduction,
- Method,
- Results,
- Discussion,
- Conclusion,

Should be used where appropriate.



Author

At least one author of the poster must attend the conference as a registered conference delegate and **must** be available to discuss the presentation in appropriate session(s). In the event of a poster prize being awarded this will go to the first optometrist author.

Abstract

Poster abstracts should be submitted in plain text as soon as possible & no later than 30th September 2019 to be considered for inclusion in the conference handbook. Abstracts must be e-mailed to aptompkin@tompkin.org.uk

IMPORTANT: Please use a separate e-mail for each poster include in subject line “HOAC45 Poster”, SURNAME of 1st Author and a different reference for each poster. Acknowledgements will be sent. If you do not receive an acknowledgement please telephone 0151 706 3900.

Previous Presentation

When posters have previously been presented at another event this must be declared. Full details of where and when presented are required. If a previously presented poster does not conform to Format / Size requirements you will need to reprint the poster.

MCQs

If your poster is selected for use in a CET session you may be required to provide MCQs.

Sponsorship

Any form of sponsorship (financial or otherwise) or trade affiliation must be declared.

Set-up

On arrival at conference presenters must obtain a poster board number for their poster from the conference desk and then display their poster on the display board at that numbered location using Velcro. No other fasteners are permitted.

Removal

Posters must **not** be removed from display prior to the end of Conference on Sunday. Presenters are responsible for removing their posters. The organisers are not responsible for any poster not removed at the end of the event

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